

Divisions Affected – All

PERFORMANCE AND CORPORATE SERVICES OVERVIEW AND SCRUTINY COMMITTEE

17 JUNE 2022

WORK PROGRAMME

2022/23

Report by Director of Law And Governance

RECOMMENDATION

1. The Committee is RECOMMENDED to: -

1.1 Agree the Committee's work programme for the municipal year 2022/23;

1.2 Note that the work programme is a document that is subject to change and Members can add, subtract and defer items as necessary;

1.3 Agree to consider the work programme at each meeting of the Committee over the course of the municipal year alongside the Council's Forward Plan;

1.4 Agree to undertake further engagement with the Cabinet Members and Senior Officers to refine the work programme.

Executive Summary

2. Sound preparation is essential to delivering an efficient and impactful overview and scrutiny function within the resources it has at its disposal. This paper provides the Committee with a considered working draft of its work programme for the year ahead.

Background

3. Setting a work programme for each of the Council's scrutiny committees is an important stage in the Scrutiny process. An effective scrutiny work programme will identify the key topics that scrutiny will consider over the coming year. A well-planned scrutiny work programme will help both Members and officers plan their workloads as well as providing a clear picture to the public of planned scrutiny activity.

4. Scrutiny is a Member-led function within the council and as such it is up to the scrutiny committee itself to determine its work programme. It is vital that members of scrutiny take responsibility for both drawing up and managing their own work programme. The work programme is not approved by any body other than the Scrutiny Committee itself. The work programme is a document that is subject to change and Members can add, subtract, and defer items as necessary.
5. Committee and Cabinet Members, as well as senior officers at the council, have participated throughout the work programming process to arrive at the draft for consideration by the Committee.
6. The Chair and Deputy Chair of the Committee shared a list of potential topics with the Committee in May and subsequently met with Cabinet Members and heads of service to refine that list into the draft work programme.

Corporate Priorities

7. The work programme contains items relevant to all of the priorities in the Council's Strategic Plan agreed in February 2022.

Financial Implications

8. There are no financial implications associated with this report.

Comments checked by: Lorna Baxter

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Legal Implications

9. The law states that a Scrutiny Committee can:
 - (a) Require a council officer or councillors to attend to answer questions
 - (b) Require information to be provided that is held by the council
 - (c) Require responses to recommendations

Comments checked by: Anita Bradley

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Staff Implications

10. None arising from this report.

Equality & Inclusion Implications

11. None arising from this report.

Sustainability Implications

12. None arising from this report.

Risk Management

13. If Members do not have a work programme it cannot be guaranteed that the Committee will operate in a planned way and have a positive impact on the planning, provision and delivery of health services.

Consultations

14. None arising from this report.

Anita Bradley
Director of Law and Governance and Monitoring Officer

Annex: 1 – Draft Work Programme 2022/23
2 – Cabinet Forward Plan (July to October 2022)

Background papers: None

Other Documents: None

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